

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
November 19, 2014

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, November 19, 2014** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Melissa Mahoney, Chief Procurement Officer
 Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Emily Vivian, Land Acquisition
 Iris Delgado, Purchasing Supervisor

Approval of minutes from the meeting held on Wednesday, October 22, 2014

Karla Schreiber, Chairperson asked the Board to review and approve minutes from the Wednesday, October 22, 2014, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Sam Dorger moved and Dave Boots, seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, October 22, 2014, were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

Old Business:

Karla Schreiber, Chairperson asked if there were any old business that needed to be addressed. No comments were received.

New Business:

Recommendation for Contract Amendment Request with FileOnQ

The Chief Technology Officer submitted a request to purchase an Active Directory Module for the Evidence Tracking and Asset Management Application the office acquired under the purchase contract executed with FileOnQ in April of 2014.

Rocco LaSalvia, Operations Director, Acting SPO explained that during the implementation of the evidence tracking module the vendor and IT staff members discussed ways to improve and ways to navigate through the application. Both parties agreed the office would benefit from the purchase of an Active Directory Module. By acquiring this tool users will achieve streamline accessibility and fewer passwords would be required. The Office will still maintain advanced authentication protocols with this application.

Office Services will pursue a contract amendment with FileOnQ. The cost to acquire the Active Directory Module is \$5,747.50.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase of two (2) Forensic Workstations for Affiliate Agencies

The High Tech Crimes Bureau submitted a request to purchase two (2) forensic workstations for the use of two ICAC Affiliate Agencies, the Rock Island Police Department and the Lake County Sheriff's Office. Each agency currently has a Memorandums of Understanding in place with our office and the ICAC Task Force. Both agencies have agreed to use the equipment provided to further the investigation of cases involving sexual exploitation of children within their jurisdiction and to assist those agencies that are contiguous to their jurisdiction.

High Tech Crimes provided detailed specifications for the workstations so they could be built to suit the needs of each agency.

Office Services distributed the specification to several vendors and received responses from: Digital Intelligence, H-11 Digital Forensics Company, LLC, Bluewave Micro and Forensic Store, Inc. Only two vendor responses met our required specifications.

Office Services will pursue a contract with Digital Intelligence, the vendor that met the required specification at the lowest cost. The total cost is \$22,568.00.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase of Various Dell Hardware Devices off the CMS Master Contract

The Chief Technology Officer submitted a request to purchase various Dell Server Hardware Devices. These items are available for purchase off CMS Master Contract # 2583920A which was awarded to Dell. There are nine (9) separate requests, and although some equipment may appear to have the same model/description information, each was quoted with specific components to meet a particular operational need within the office network environment:

Below you will find a summary of each purchase request:

1. One (1) SC200 Enclosure with 12 hard-drives, licenses and support, for a purchase price of \$29,619.26. This equipment is needed to expand existing Dell Compellent Disk Storage System to accommodate the new evidence tracking and assets management software applications.
2. One (1) SC200 Enclosure with 12 hard-drives, licenses and support, for a purchase price of \$29,619.26. This equipment is needed to replicate the hardware referenced above for disaster recovery purposes.
3. One (1) Blade Server Enclosure with four (4) M620 Blade Servers and four (4) PowerConnect 20 Gb Ports Managed Switch and 10 Gb redundant/stackable and support for a purchase price of \$59,223.93. This equipment will replace existing equipment that is approaching the end of life cycle at the end of this fiscal year.
4. One (1) Blade Server Enclosure, without blades, and four (4) PowerConnect 20 Gb Ports Managed Switch and 10 Gb redundant/stackable and support for a purchase price of \$15,432.36. This equipment will replace an existing Dell Blade Server Enclosure that is approaching the end of life cycle at the end of this fiscal year.
5. Two (2) PowerEdge R630 Servers with support and four (4) 6G Cables Customer Kit for a purchase price of \$18,207. IT will be adding two (2) additional PowerEdge R630 Servers to accommodate our need for increased disk to disk back-up capacity.
6. Two (2) MD1200 disk enclosures for a purchase price of \$19,613. This purchase is directly related to those described in item #5, used for the disk to disk back-up process. This purchase will limit the amount of backup tapes used statewide.
7. Three (3) PowerEdge R630 Servers with support for a purchase price of \$46,999.26. This equipment will allow IT to create a high performance / reliable application development environment.
8. Two (2) PowerEdge R630 Servers with support for a purchase price of \$27,328.70. This equipment will be used to create a replica of our SQL data servers for disaster recovery purposes.
9. Additional memory for a purchase price of \$15,328.20. This purchase will be used to increase / upgrade the memory of five (5) existing servers and maximize the performance of each server.

Rocco explained the overall price of this purchase is lower than the amount provided in the Board packet. Dell included shipping and handling in the original prices which has been removed from the cost. The above prices reflect the correct purchase price.

Office Services will execute each purchase order and make these purchases off CMS Master Contract # 2583920A. The total combined cost is \$261,370.97.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

The meeting adjourned at 2:06 p.m.